CBP QUILVEST

# SECURE ENCRYPTED E-MAIL TRANSMISSION – CUSTOMER GUIDE

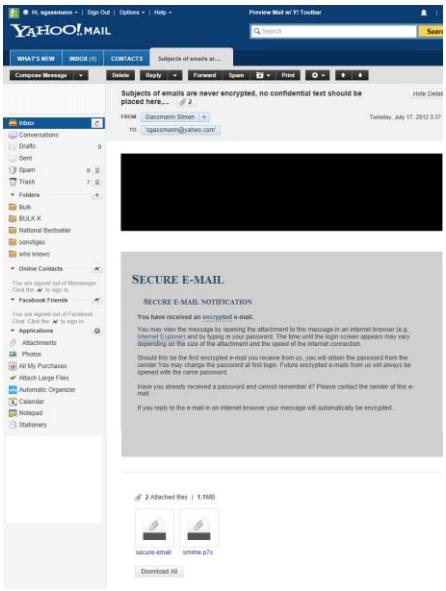
## I. INTRODUCTION

CBP Quilvest SA uses a straight forward approach for secure e-mail transmission. The following guide will help you to read and handle those encrypted e-mails, please read on.

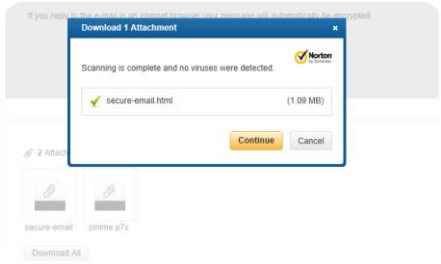
Transactions will only be accepted if encrypted

## II. READ ENCRYPTED E-MAILS

Encrypted e-mails will not be displayed in clear text – instead an attachment called "secure-email.html" is always present representing the actual e-mail and its content.




Before proceeding the attachment needs to be opened.



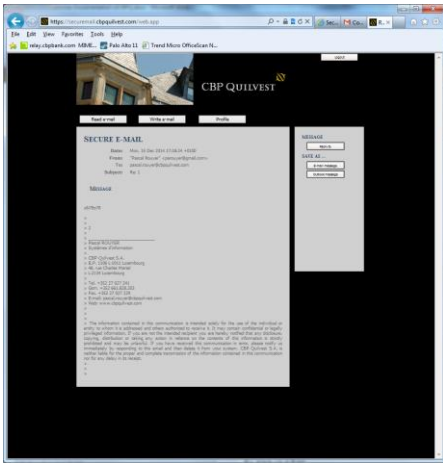

Depending on the mail client it is good practice to save the attachment first.

Then open the attachment.

A screen similar to the one below will show up.

Press "Ok" when prompted and type in your personal password – finally press the "Login" button.

After successful login your email is decrypted and human readable. Please note that the login process can take a while depending on the size of the received e-mail.




Press "Reply to" to send e-mail to your correspondent.

## III. SEND ENCRYPTED E-MAILS

You can send e-mail in a secure way by opening the e-mail login on the CBP Quilvest web site www.cbpquilvest.com. Login with your e-mail / password and press "Write e-mail" to send new message to your advisor.

## DISCLAIMER

The secure e-mail transmission system used by CBP Quilvest SA is based on a system designed and developed by a renowned third-party service provider from outside the Quilvest Group, specialized in the design and development of secure e-mail transmission systems. CBP Quilvest SA cannot accept any liability for direct or indirect losses, costs, claims or charges, or contractual or tort damages, whether direct, indirect or consequential, that may arise from use of this secure e-mail transmission system. CBP Quilvest SA declines all responsibility and offers no guarantee whatsoever with regard to the operation, reliability, protection, security and performance of this secure e-mail transmission system.

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